



Please reply to:

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Date: 2 July 2018

Notice of meeting

Overview and Scrutiny Committee

Date: Tuesday, 10 July 2018

Time: 7.30 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

To: Members of the Overview and Scrutiny Committee

Councillors:

S.C. Mooney (Chairman)	A.E. Friday	D. Saliagopoulos
J.G. Kavanagh (Vice-Chairman)	A.L. Griffiths	A. Sapunovas
S. Capes	A.T. Jones	J.R. Sexton
R. Chandler	V.J. Leighton	R.A. Smith-Ainsley
K. Flurry	D. Patel	B.B. Spoor

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AGENDA

Description	Lead	Timings	Page Number.
<p>1. Apologies</p> <p>To receive any apologies for non-attendance.</p>	Chairman	7.30pm	
<p>2. Minutes</p> <p>To confirm the minutes of the meeting held on 17 May 2018 as a correct record (copy attached).</p>	Chairman		5 - 6
<p>3. Disclosures of Interest</p> <p>To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.</p>			
<p>4. Call-in of Cabinet decisions</p> <p>No Cabinet decisions have been called in.</p>			
<p>5. The Role of Overview and Scrutiny</p> <p>The attached documents are for background information.</p> <ul style="list-style-type: none"> • Overview and Scrutiny Committee Terms of Reference • Overview and Scrutiny Procedure Rules <p>Reports for noting</p> <p>If any members of the Committee have questions they want to raise with officers in relation to any of the reports that follow, please inform the Chairman and Committee Manager as soon as possible and no later than 2 working days before the meeting. Please advise the general nature of your enquiry and the reason for officer attendance at this Committee.</p>	Chairman	7.35pm	7 - 16
<p>6. Capital Outturn 2017/18</p> <p>To note the provisional capital outturn for 2017/18.</p>	Laurence Woolven / Cllr Williams	7.45pm	17 - 26
<p>7. Revenue Outturn 2017/18</p> <p>To note the provisional revenue outturn for 2017/18.</p>	Laurence Woolven / Cllr Williams		27 - 46

Description	Lead	Timings	Page Number.
<p>8. Corporate Project Management Update</p> <p>To receive an update on progress with corporate projects and their outcomes across the Council.</p>	<p>Sandy Muirhead/Cllr Boughtflower</p>	<p>7.55pm</p>	<p>47 - 60</p>
<p>9. Work Programme</p> <p>To consider the Committee's work programme for the forthcoming Municipal year.</p>	<p>Chairman</p>	<p>8.15pm</p>	<p>61 - 70</p>

During this session, councillors will be invited to consider suitable topics for inclusion on the Committee's Work Programme for 2018-19.

If councillors already have in mind any particular topic they wish to raise it would assist the Chairman if you could notify her in advance of the meeting, providing a broad outline of the matter.

Councillors will still be able to add further topics at the Committee meeting.

The following documents are attached to assist:

- Review of the work programme 2017/18
- Current draft work programme for 2018/19
- Cabinet Forward Plan